

Travis Software  
1155 Dairy Ashford  
Suite 250  
Houston, TX 77777-

March 25, 2009

MR JAMES ABBOT  
12345 SOUTH STREET  
HOUSTON TX 77777-

Dear MR Abbot:

We have received your REQUEST FOR TREATMENT AS AN ASSISTANCE ELIGIBLE INDIVIDUAL and have determined you are ineligible under the law for the following reason(s):

The loss of employment was not involuntary

Based on the above reason(s), your request to be treated as an Assistance Eligible Participant has been denied.

You can request an expedited review of this denial through the Department of Labor. The Department of Health and Human Services will handle appeals for Federal, State, and local governmental employees, as well as appeals related to group health insurance coverage provided pursuant to state continuation coverage laws. The Departments are required to make a determination regarding your appeal within 15 business days after receiving your completed application for review.

Appeals to the Department of Labor must be submitted on a U.S. Department of Labor application form. The form is, or will soon be, available at [www.dol.gov/COBRA](http://www.dol.gov/COBRA) and can be completed online or mailed or faxed as indicated in the instructions.

If you believe you have been inappropriately denied eligibility for the premium reduction, you may wish to speak with an Employee Benefits Security Administration Benefits Advisor at 1.866.444.3272 before filing this form.

Sincerely,

Travis Smith  
Director of Benefits